



# STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION  
Procurement Division  
402 W Washington Street, Room W468  
Indianapolis, Indiana 46204  
317 / 232-3053

## Award Recommendation Letter

Date: July 11, 2023  
To: L. Erin Kellam, Deputy Commissioner, Procurement Division  
Indiana Department of Administration  
From: Teresa Deaton-Reese, CPPB, CPPO, Procurement Consultant  
Indiana Department of Administration  
Subject: Recommendation of Award for 515-23-75651 for Indiana Correctional Industries (ICI)

**Estimated Amount of two (2) year contract: \$447,420.00**

Based on the State’s evaluation of responses received for negotiated Bid 515-23-75651, HGMC Supply, Inc. is recommended for award to provide ICI for Reflective Sheeting. Terms of the award recommendation are outlined in this letter.

The State of Indiana received proposals from one (1) bid:

- HGMC Supply, Inc.

### Bid Summary

The solicitation was issued as a negotiated bid for a contract for the following products:

Description	LongDesc	QTY (ROLLS)
SHT,3271 EG REFLECT,YELLOW,24X50YDS	EG REFLECTIVE, YELLOW 24X50 YDS	1.00
SHT,3272, EG REFLECT,RED,24X50 YDS	EG REFLECTIVE, RED, 24X50 YDS	1.00
SHT,3275, EG REFLECT, BLUE,24X50YDS	EG REFLECTIVE, BLUE, 24X50 YDS	1.00
SHT,3275, EG REFLECT, BLUE,30X50YDS	EG REFLECTIVE, BLUE, 30X50 YDS	1.00
SHT,3275, EG REFLECT, BLUE,36X50YDS	EG REFLECTIVE, BLUE, 36X50 YDS	1.00
SHT,3290 EG REFLECT,WHITE,24X50YDS	EG REFLECTIVE, WHITE, 24X50YDS	1.00

SHT,3290 EG REFLECT,WHITE,30X50YDS	EG REFLECTIVE, WHITE, 30X50YDS	1.00
SHT,3290 EG REFLECT,WHITE,36X50YDS	EG REFLECTIVE, WHITE, 36X50YDS	2.00
SHT,3290 EG REFLECT,WHITE,48X50YDS	EG REFLECTIVE, WHITE, 48X50YDS	2.00
SCTCHLITE,3934 HI,OR,24X50,YDS		1.00
SCTCHLITE,3934 HI,OR,30X50,YDS		2.00
SCTCHLITE,3934 HI,OR,36X50,YDS		1.00
SCTCHLITE,3934 HI,OR,48X50,YDS		1.00
SCTCHLITE,3930 HI,WH,24X50YDS		209.00
SCTCHLITE,3930 HI,WH,30X50YDS		105.00
SCTCHLITE,3930 HI,WH,36X50YDS		135.00
SCTCHLITE,3930 HI,WH,48X50YDS		44.00
SCTCHLITE,3935 HI,BLUE,24X50,YDS		1.00
SCTCHLITE,3935 HI,BLUE,30X50,YDS		1.00
SCTCHLITE,3935 HI,BLUE,48X50,YDS		1.00
SCTCHLITE,3932 HI,RD,24X50,YDS		1.00
SHEETING,DMND,3983 YLW/GRN,30		1.00

SHEETING,DMND,3983 YLW/GRN,24		25.00
SHEETING,DMND,3983 YLW/GRN,36		36.00
SHEETING,DMND,3983 YLW/GRN,48		48.00
SCTCHLITE,3939 HI,BRN,30X50YDS		1.00
SCTCHLITE,3939 HI,BRN,36X50YDS		1.00
SCTCHLITE,3939 HI,BRN,48X50YDS		1.00
SCTCHLITE,3931 HI,YL,36X50YDS		1.00
INK,COLOR PROCESS,880 CLEAR		4.00
INK,COLOR PROCESS,882 RED	882 RED (TRANSPARENT)	6.00
INK,COLOR PROCESS,885 BLACK	885 BLACK (OPAQUE)	36.00
INK,COLOR PROCESS,883 BLUE		4.00
INK,COLOR PROCESS,884 YELLOW		3.00
INK,COLOR PROCESS,886 ORANGE		1.00
INK,COLOR PROCESS,887 BROWN		2.00
INK,COLOR PROCESS,888 GREEN		2.00
INK,COLOR PROCESS,893 VIOLET		1.00
INK,COLOR PROCESS,894 YELLOW		1.00
INK,COLOR PROCESS,895 MAGENTA		1.00
TAPE, EC,1178 HI,BLACK,24X50YD	ELECTRO-CUT	37.00
TAPE, EC,1178 HI,BLACK,30X50YD	ELECTRO-CUT	14.00
TAPE, EC,1178 HI,BLACK,36X50YD	ELECTRO-CUT	20.00
TAPE, EC,1178 HI,BLACK,48X50YD	ELECTRO-CUT	13.00
TAPE, EC,1175 HI,BLUE,24X50YD	ELECTRO-CUT	1.00
TAPE, EC,1175 HI,BLUE,30X50YD	ELECTRO-CUT	2.00
TAPE, EC,1175 HI,BLUE,36X50YD	ELECTRO-CUT	4.00
TAPE, EC,1175 HI,BLUE,48X50YD	ELECTRO-CUT	7.00
TAPE, EC,1177 HI,GREEN,24X50YD	ELECTRO-CUT	1.00
TAPE, EC,1177 HI,GREEN,30X50YD	ELECTRO-CUT	4.00
TAPE, EC,1177 HI,GREEN,48X50YD	ELECTRO-CUT	2.00
TAPE, EC,1172 HI,RED,24X50YD	ELECTRO-CUT	6.00
TAPE, EC,1172 HI,RED,30X50YD	ELECTRO-CUT	1.00
TAPE, EC,1172 HI,RED,36X50YD	ELECTRO-CUT	3.00
TAPE, EC,1172 HI,RED,48X50YD	ELECTRO-CUT	8.00
TAPE,PRE-SPACE,SCPS- 2,24X100YD		24.00
TAPE,PRE SPACE,SCPS- 2,30X100YD		9.00
TAPE,PRE SPACE,SCPS- 2,36X100YD		10.00
TAPE,PRE SPACE,SCPS- 2,48X100YD		4.00
FILM, EC,1179 HI,BROWN,24X50YD		1.00

FILM, EC,1179 HI,BROWN,30X50YD		1.00
FILM, EC,1179 HI,BROWN,36X50YD		1.00
FILM, EC,1179 HI,BROWN,48X50YD		1.00
FILM,EC,1171 HI,YELLOW,24X50YD		1.00
FILM,EC,1171 HI,YELLOW,30X50YD		1.00
FILM,EC,1171 HI,YELLOW,36X50YD		1.00
FILM,EC,1171 HI,YELLOW,48X50YD		2.00
THINNER, INK, #891		5.00
SHEETING,DMND,3981, FL Y,24	DIAMOND GRADE REFLECTIVE	17.00
SHEETING,DMND,3981, FL Y,30	DIAMOND GRADE REFLECTIVE	27.00
SHEETING,DMND,3981, FL Y,36	DIAMONG GRADE REFLECTIVE	42.00
SHEETING,DMND,3981, FL Y,48	DIAMOND GRADE REFLECTIVE	35.00
SHT,3924, DG FL OR 24X50YDS	REFLECTIVE, FLUORESCENT DG	1.00
SHT,3924, DG FL OR 30X50YDS	REFLECTIVE, FLUORESCENT DG	1.00
SHT,3924, DG FL OR 36X50YDS	REFLECTIVE, FLUORESCENT DG	1.00
SHT,3924, DG FL OR 48X50YDS	REFLECTIVE, FLUORESCENT DG	1.00
SHT,3430 EG PRISM,WH,24X50YDS	3430 EG PRISMATIC	14.00
SHT,3430 EG PRISM,WH,30X50YDS	3430 EG PRISMATIC	1.00
SHT,3430 EG PRISM,WH,36X50YDS	3430 EG PRISMATIC	1.00
SHT,3430 EG PRISM,WH,48X50YDS	3430 EG PRISMATIC	1.00
YEL/GRN FL DG #4083 24"X50 YDS	DIAMOND GRADE DG3 24"X50 YDS	1.00
YEL/GRN FL DG #4083 30"X50 YDS	DIAMOND GRADE DG3 30"X50 YDS	10.00
YEL/GRN FL DG #4083 36"X50 YDS	DIAMOND GRADE DG3 36"X50 YDS	2.00
YEL/GRN FL DG #4083 48"X50 YDS	DIAMOND GRADE DG3 48"X50 YDS	1.00

The proposal was evaluated by IDOA and ICI according to the criteria established in the bid documents and met all required and requested specifications.

### **Award Summary**

The table below outlines the award summary for 515-23-75651:

Respondent	Total Evaluation Amount	Preferences	Total Award Amount	Line Items Award
HGMC Supply, Inc.	\$447,420.00	Buy Indiana – 5%	\$425,049.00	ALL

During the course of evaluation, the State scrutinized all proposals to determine the viability of each proposed business solution to meet the needs of the State. The Indiana Department of Administration evaluated the proposal and awarded in accordance with the requirements set forth in the published process and pursuant to Indiana law.

**Type of Award**

The State intends to establish a contract for a period of two (2) years. The contract can be mutually renewed yearly for two additional years under the same terms and conditions.

Renewals are subject to the approval of the Department of Administration and the State Budget Agency. Total term of this agreement including all renewals, shall not exceed four years.